

## **Disbursement-Only Supplier Terms**

- 1. This registration is solely for processing disbursement payments. No ongoing supplier relationship, procurement agreement, or service contract is created.
- 2. Payments will be processed to the nominated bank account following internal authorisation. We reserve the right to request additional verification before processing payments. Standard payment terms are 30 days from receipt of valid invoice or payment request, unless otherwise agreed in writing.
- 3. You warrant that all information provided is accurate and will notify us immediately of any changes to banking details or contact information.
- 4. You confirm compliance with all applicable laws and regulations, including anti-money laundering requirements. You are not subject to any sanction's or restrictions.
- 5. You are responsible for all tax obligations arising from payments received. Tax may be deducted at source where legally required.
- 6. Personal data will be processed in accordance with data protection laws and retained for legal and audit purposes.
- 7. (a) Any overpayments must be refunded within 30 days of notification.
- (b) Duplicate payments must be identified and refunded immediately upon discovery.
- (c) Where services are not provided or are materially defective, full refunds must be processed within 14 days of written request
- (d) Payments made in error due to incorrect banking details or processing mistakes must be returned within 5 business days.
- (e) All refunds must be made to the originating account unless otherwise agreed in writing.
- 8. Payment disputes must be raised within 6 months of the original transaction. You agree to cooperate fully in resolving any payment discrepancies and provide supporting documentation when requested.
- 9. Our liability is limited to the correct processing of authorized payments. We accept no liability for consequential losses. Your liability includes prompt return of any funds received in error.
- 10. This registration may be suspended or terminated at any time with reasonable notice. All outstanding payment obligations and refund requirements survive termination.
- 11. These terms are governed by English law.